



NOTICE

MAY 22, 2024

FILING AN AUTO, LIABILITY, OR PROPERTY CLAIM IS AS EASY AS 1, 2, 3!

1. Go to the [Fund website](#) and select the appropriate Loss Notice.
2. Complete the Loss Notice.
3. Save a copy of the completed Loss Notice for your records and email a copy to 3896TWCARMF@sedgwick.com.

Select the [Automobile Accident Report/Loss Notice](#) for all auto claims. This includes first party collision and comprehensive claims (hail, vandalism, hitting an animal, etc.) as well as third party auto liability claims.

Select the [Liability Loss Notice](#) for all general liability or errors and omissions liability (including employment).

Select the [Property Loss Notice](#) for all damage to property (excluding automobile damage – use the Automobile Accident Report/Loss Notice for reporting all automobile damage).

It is important to use the most recent Loss Notice that is on the Fund website. When you click the appropriate Loss Notice, a new window with a fillable PDF will open. Enter all known information into the fields, save a copy of the document for your files, and e-mail the Loss Notice to 3896TWCARMF@sedgwick.com.

Danna Simms, Claims Assistant, can help with any questions you may have while filing out the Loss Notice. Email your questions to Danna.Simms@sedgwick.com. Rod Keefe, Claims Manager, is also happy to answer any questions regarding the

claims process or specific claims. You can email Rod.Keefe@sedgwick.com and he will assist you.

The Fund's staff are ready to help you with any questions you may have along the way. A complete list of the Fund's staff contact information can be found at this link: <https://www.twcarmf.org/about-the-fund/contact-list/>.